

**DODGE COUNTY
LAW ENFORCEMENT COMMITTEE MEETING
August 7, 2015**

Call to order: Meeting was called to order by Chair, MaryAnn Miller, at 8:00 a.m.; a quorum was established with the following members present:

MaryAnn Miller
Lisa Derr
Larry Bischoff
Larry Schraufnagel

Darrell Pollesch was not present but excused

Also Present: James Mielke, County Administrator; John Storck, Circuit Court Judge; Joseph Sciascia, Circuit Court Judge; Lynn Hron, Clerk of Courts; Dale Schmidt, Dodge County Sheriff; Scott Smith, Chief Deputy, Sheriff's Office; Patrick Schoebel, Medical Examiner; Steven Seim, Family Court Commissioner; Lynn Steger, Register in Probate; Peggy Novak, representative from District Attorney Office; Phil McAleer, Physical Properties; Dan Shea, Maas Brothers; Barb Brandt, Br. 4 Judicial Assistant.

Miller certifies compliance with the Open Meeting Law.

Approval of Agenda and Allow for Deviation: Motion made by Bischoff to approve Agenda and to allow for deviation; second by Schraufnagel. Motion carried.

Public Comment: None

Approval of Minutes: Motion by Bischoff to approve Minutes of July 2, 2015; second by Schraufnagel. Motion carried.

Committee Reports: Chair Miller reported on the WCA Steering Committee on Justice and Public Safety. There were 3 resolutions discussion including asking for additional District Attorneys, pay progression for District Attorneys and support of 911 funding.

Sheriff Office Report – Deviation from Agenda: The proposed resolution regarding the construction of an Impound Building for evidence storage was the first order of business. Scott Smith reported to the Committee the bids received and that the resolution attached to the packet is a resolution to proceed with the bid from Walters. Smith reported that the Building Committee added a twist to the original bid to add concrete for the entire building instead of just a portion. This would be at an additional cost of \$21,442.40. That Committee recommended spending the additional funds. The Law Enforcement committee discussed this proposal. Motion made by Schraufnagel with a second by Derr to approve resolution. With no further discussion the motion carried. Motion was then made by Schraufnagel with a second by Derr to spend the additional funds for additional concrete work for the rest of the building floor. After no further discussion, the motion carried.

Communications: None

Announcements: None

Circuit Court/Judge's Report: Judge Storck announced that Deb Wolfram is the new assistant Family Court Counselor.

Judge Storck announced that there may be some changes in the area of contract guardian ad litem appointments. Julie Wilhelm is leaving as a contract GAL and he is in the process of reviewing how to fill that position. 4 applications to fill that position have been received.

Regarding budget matters, Judge Storck reported that the Court system overall is in good shape, and he walked through the budget line items with the Committee. There is a problem in the indigent counselor area and he explained his method of projecting his budget and how this appointment system works along with the payment plans. He believes there will be a need to move funds between business units in the future.

Judge Storck and Scott Smith then reported to the Committee regarding the Mead & Hunt proposals for the Security Electronics Projects in both the Court and Jail. There are many decisions to be made because of some of systems being obsolete and so many factors to consider. The core of the project is the main jail building, but other systems including the Courthouse are all integrated into the security upgrades, including Pod J. Sheriff Schmidt explained that these matters touch on a number of issues. He explained that we are in a difficult position because the County is needing to upgrade but they don't know how future state or federal policy could affect the County. Decisions will have to be made if this is going to be a multi-phase project or to do everything at one time. Jim Mielke made comments regarding the possible funding of this project. Derr suggested getting bids as Phase 1/Phase 2/Combined proposals, and it was the consensus of the Committee not to make further recommendations until they see the total numbers. Federal contracts may affect future numbers and all 3 figures are needed for the options first.

Clerk of Courts Report: Lynn Hron reviewed her budget, and reported that with the number of citations issued being down, revenues are also down, but that her budget is in line with projections.

She reported that another county is coming to visit next week and another one in September to view the paperless system.

Child Support Report: No report

District Attorney Report: Bob Barrington emailed a report to the Committee since he was not able to be at this meeting, and will report at the next meeting. Mr. Mielke reported that the District Attorney Office is always very close to budget.

Medical Examiner Report: P.J. Schoebel distributed his budget report and activity numbers. He explained how the state budget affects his office, and that although the fee to issue death certificates reverted to April 17 amounts, cremation fees were not frozen and could still be increased in the future. He gave a 9 year comparison of his case numbers. Autopsies are expected to be a bit higher this year, and he will continue to monitor that.

The Committee would like to see a comparison regarding all drug-related deaths to evaluate a correlation with the TAD grant.

ME Schoebel explained the proposal for a full-time Chief Deputy ME position. With 2 full time positions, coverage hours would be extended into the evening and would basically go from 6:00 a.m. to 10:00 p.m. He proposed creation of a JDQ position along with the steps and benefit

package. Schraufnagel moved to support the resolution for creation of a full time position for the Medical Examiner's Office with a second by Bischoff. There was discussion by the Committee. Motion carried.

Sheriff Office Report: Sheriff Schmidt reported that there were 2 new promotions and 2 new hires that are on patrol right now. Scott Smith has been appointed as Undersheriff – this position has the full constitutional role of sheriff in the absence of the Sheriff. While there are 6 vacancies in the jail, only 2 will be filled at this time.

The uniforms will be changing to all black, with silver tan shirt as optional summer shirt.

The Sheriff would like to start a Sheriff's Citizen Academy – this is a public relations tool and the program will run from September 16 to December 9 with meetings from 6:00 p.m. to 9:00 p.m.

The K9 Golf Scramble is a fundraiser to be held at Beaver Dam Country Club on September 11. The cost per team is \$240.00

The jail contract bed numbers are down this year with the average being 227. The budgeted amount is 240 and the shortage is expected to continue through the rest of the year. This is one of the reasons that not all jail positions are being filled at this time.

The Intrado System for the 911 upgrade is going well, having been installed last week. The Sheriff's Office hopes to be able to accept text to the 911 system soon. While \$275,000 was budgeted for this project, \$240,000 is the projected cost.

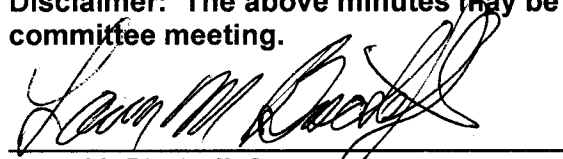
Regarding the budget report, wages account for most of the budget. While there are challenges within business units, the bottom line should be okay at the end of the year. There will most likely be a request to move money between business units. Scott went into detail the reasons for the unbudgeted amounts and he felt that there would room to move money to cover any shortage. Scott also further explained how the budget is affected by numbers for contract beds. He reported that 2 new vans are still coming. There are also fuel savings this year because of the gas prices being lower.

Other business: The informational presentation for this meeting was made by Lynn Steger, Register in Probate. She has been in this position since 2010 when Kathy Munro retired. She gave the Committee an outline of her duties and what types of probate her office manages. She explained the difference between informal and formal probate and the fact that she oversees all informal probates. She also explained the process for the different types of administration of assets after death and the numbers in each category.

Next Meeting: Friday, September 4, 2015 at 8:00 a.m. at the Dodge County Justice Facility.

Adjournment: Motion by Chair to adjourn meeting. Meeting adjourned at 10:30 a.m..

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.


Larry M. Bischoff, Secretary


Barbara N. Brandt, Recording Secretary